XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding patte

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XB
Shareholding pattern, and upload of generated XBRL/XML file to MSE Listing Center.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and a

2. The system should have a file compression software to unzip excel utility file.

3. Make sure that you have downloaded the latest Excel Utility from MSE Website to your lo

4. Make sure that you have downloaded the Chrome Browser to view report generated from

5. Please enable the Macros (if disabled) as per instructions given in manual, so that all t
Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file

3. Index

1	Details of general information about company
2	Declaration
3	Summary
4	Shareholding Pattern

4. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet to provide appli
format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the ''Validate '' button to ensure that the sheet has been pr
data has been furnished in proper format. If there are some errors on the sheet, excel ut
about the same.

III. Validate All Sheets: Click on the ''Home" button. And then click on "Validate All She... that all sheets has been properly filled and validated successfully. If there are some error... utility will prompt you about the same and stop validation at the same time. After correcti... the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML :   Excel Utility will not allow you to generate XBRL/XML unless succes... sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
    - Save the XBRL/XML file in your desired folder in local system.

V. Generate Report :   Excel Utility will allow you to generate Report. Now click on '... generate html report.
     - Save the HTML Report file in your desired folder in local system.
     - To view HTML Report open "Chrome Web Browser" .
     - To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to MSE Listing Center: For uploading the XBRL/XML file generated thr... MSE Listing Center and upload generated xml file. On Upload screen provide the requi... browse to select XML file and submit the XML.

5. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for gene...

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unl... field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed f... XML.

6. Adding new rows: Sections such as Promoters details allow you to enter as much data i... can Click on "Add" to add more rows.

7. Deleting rows: Rows that has been added can be removed by clicking the button "Dele... you to provide the range of rows you want to delete.

8. Select data from "Dropdown list" wherever applicable.

9. Adding Notes: Click on "Add Notes" button to add notes

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BRL/XML file of the

above.

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Excel utility

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Generate Report'' to

ough Utility, login to
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General information about company

Scrip code	
NSE Symbol	
MSEI Symbol	
ISIN	
Name of the company	
Whether company is SME	
Class of Security	
Type of report	
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	

000000
BALAJIAGRO
INE049E01011
BALAJI AGRO OILS LIMITED
No
Equity Shares
Quarterly
31-03-2020
Regulation 31 (1) (b)

Sr. No.	Particular
1	Whether the Listed Entity has issued any partly paid up shares?
2	Whether the Listed Entity has issued any Convertible Securities ?
3	Whether the Listed Entity has issued any Warrants ?
4	Whether the Listed Entity has any shares against which depository receipts are issued?
5	Whether the Listed Entity has any shares in locked-in?
6	Whether any shares held by promoters are pledge or otherwise encumbered?
7	Whether company has equity shares with differential voting rights?
8	Whether the listed entity has any significant beneficial owner?

Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
No	No	No	No
No	No	No	No
No	No	No	No
No	No	No	No
No	No	No	No
No	No		
No	No	No	No
No			

Table I - Summary Statement holding of specified securities

Note : Data will be automatically populated from shareholding pattern sheet - Data Entry Res

Categor y (I)	Category of shareholder (II)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)
(A)	Promoter & Promoter Group		6150073
(B)	Public	541	4427002
(C)	Non Promoter- Non Public		
(C1)	**Shares underlying DRs**		
(C2)	**Shares held by Employee Trusts**		
	Total	**541**	**10577075**

No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Num
				Class eg: X
		6150073	58.15	6,150,073.00
		4427002	41.85	4427002.00
		10577075	**100**	**10577075.00**

ber of Voting Rightsheld in each class ofsecurities(IX)				No. Of Shares Underlying Outstanding convertible securities (X)
No of Voting (XIV) Rights			Total as a % of (A+B+C)	
Class eg:y	Total			
	6150073.00		58.15	
	4427002.00		41.85	
	10577075.00		**100.00**	

No. of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Lock (XII
			No. (a)
		58.15	
		41.85	
		100	

ked in shares)	Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	
			6150073
			1733200
			7883273

Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)
A	**Table II - Statement showing shareholding pattern of the Promoter and Promoter Gro**		
(1)	**Indian**		
(a)	Individuals/Hindu undivided Family		6150073
(b)	Central Government/ State Government(s)		
(c)	Financial Institutions/ Banks		
(d)	Any Other (specify)		
	Sub-Total (A)(1)		6150073
(2)	**Foreign**		
(a)	Individuals (NonResident Individuals/ Foreign Individuals)		
(b)	Government		
(c)	Institutions		
(d)	Foreign Portfolio Investor		
(e)	Any Other (specify)		
	Sub-Total (A)(2)		
	Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)		6150073
	Details of Shares which remain unclaimed for Promoter & Promoter Group		
B	**Table III - Statement showing shareholding pattern of the Public shareholder**	**Note : Kindly show details of shareh**	
(1)	**Institutions**		
(a)	Mutual Funds		
(b)	Venture Capital Funds		
(c)	Alternate Investment Funds		
(d)	Foreign Venture Capital Investors		
(e)	Foreign Portfolio Investors		

(f)	Financial Institutions/ Banks			
(g)	Insurance Companies			
(h)	Provident Funds/ Pension Funds			
(i)	Any Other (specify)			
	Sub-Total (B)(1)			
(2)	Central Government/ State Government(s)/ President of India			
	Sub-Total (B)(2)			
(3)	**Non-institutions**			
(a(i))	Individuals - i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs.	488	797075	
(a(ii))	Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.	15	1183627	
(b)	NBFCs registered with RBI			
(c)	Employee Trusts			
(d)	Overseas Depositories (holding DRs) (balancing figure)			
(e)	Any Other (specify)	38	2446300	
	Sub-Total (B)(3)	541	4427002	
	Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)	541	4427002	
	Details of the shareholders acting as persons in Concert for Public			
	Details of Shares which remain unclaimed for Public			
C	**Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public sha**			
(1)	Custodian/DR Holder - Name of DR Holders (If Available)			
(2)	Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)			
	Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)			
	Total (A+B+C2)	541	10577075	
	Total (A+B+C)	541	10577075	

	Disclosure of notes in case
	Disc
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No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number o
				No
				Class eg: X
oup				
		6150073	58.15	6150073.00
		6150073	58.15	6150073.00
		6150073	58.15	6150073.00

		797075	7.54		797075
		1183627	11.19		1183627
		2446300	23.13		2446300
		4427002	41.85		4427002.00
		4427002	41.85		4427002.00

areholder					
		10577075	100.00		10577075.00
		10577075	100.00		10577075.00

Disclosure of notes on shareholding pattern   **Add No**

of promoter holiding in dematerialsed form is less than 100 percentage	**Add No**
losure of notes in case of public share holding is less than 25 percentage	**Add No**
sure of notes on shareholding pattern for company remarks explanatory	**Add No**

of Voting Rights held in each class of securities(IX)				No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (Xi)
o of Voting (XIV)Rights			Total as a % of Total Voting rights		
Class eg:y	Total				
	6150073		58.15		
	6150073		58.15		
	6150073		58.15		

	797075	7.54		
	1183627	11.19		
	2446300	23.13		
	4427002	41.85		
	4427002	41.85		

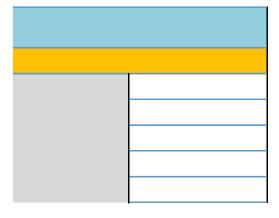|				
	10577075	100.00		
	10577075	100.00		

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No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shar otherwise en (XII
		No. (a)	As a % of total Shares held (b)	No. (a)
	58.15			
	58.15			
	58.15			

		7.54	
		11.19	
		23.13	
	41.85		
	41.85		

	100.00			
	100.00			

Shares pledged or encumbered (XIII)	Number of equity shares held in dematerialized form (XIV)
As a % of total Shares held (b)	
	6150073
	6150073
	6150073

	131500
	490900
	1110800
	1733200
	1733200
	7883273
	7883273